



# TOWN OF ROCKLAND

## Board of Assessors

Town Hall  
242 Union Street  
Rockland, Massachusetts 02370

### *Chairman:*

Dennis M. Robson

### *Vice Chairman:*

Lisa M. Flaherty

### *Member:*

Charles E. Wehner

*Telephone:* 781-871-1874

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*Assistant Assessor/Appraiser*

Debra J. Krupczak, MAA

## Minutes of BOA Meeting July 10, 2012

Chairman Dennis M. Robson called the meeting to order at 6:07 pm.

In attendance were Chairman Dennis M. Robson, Member Charles E. Wehner, Assistant Assessor/Appraiser Ms. Debra J. Krupczak, and taking minutes Administrative Assistant Ms. Denise R. Alexander.

A motion was made by Chairman Robson to approve the June 4, 2012 meeting minutes. Member Charles Wehner 2<sup>nd</sup> the motion. All in favor.

The Board approved & signed monthly bills for Staples \$24.99 and WB Mason \$406.89 totaling \$431.88.

A motion was made by Chairman Robson to deny 5 Motor Vehicle Abatement Applications for Merchants Automotive Group as the leases to the charitable organizations were for less than a full year. Member Charles Wehner 2<sup>nd</sup> the motion. All in favor. Signed.

A motion was made by Chairman Robson to approve & sign end of the month reports for Motor Vehicle Abatements for FY 2011 \$389.17, and FY 2012 \$4,742.13 totaling \$5,131.30. Member Charles Wehner 2<sup>nd</sup> the motion. All in favor. Signed.

The Board approved & signed the June 2012 end of the month reports for Real Estate Abatements /Exemptions for FY 2011 \$63,502.44 and FY 2012 \$54,965.04 totaling \$118,467.48. Signed.

The Board approved & signed FY 2012 year end encumbrances totaling \$3,197.33.

### **New Business:**

- Assessor Krupczak presented the newly completed Assessors' Map to the Board of Assessors. Weymouth Street Map/Parcel 3-18 – was reviewed as per the request of Chairman Robson.
- Assessor Krupczak recommended that on behalf of the Board, she would compose and sign a letter of appreciation to the South Shore Vocational School Department for the newly built and installed counter in the Assessing Department.
- Assessor Krupczak informed the Board that the Auditors were in the last week of June and they reviewed and tested building permits, exemptions and abatements. She informed the Board that Auditor Grady Connor expressed that he still has a problem with the way that motor vehicle excise abatements are being processed and posted because per statute the Board of Assessors are the only ones who can approve abatements. Chairman Robson recommended that there be a vote on office procedure in regards to Motor Vehicle Abatement processing and that the vote be renewed the first week of July each year, as follows:

A motion was made by Chairman Robson to give the Assessors' Office staff the authority to process Motor Vehicle Excise Abatements on behalf of the Board of Assessors which the Board of Assessors will sign off on at the end of each month. Member Charles Wehner 2<sup>nd</sup> the motion. All in favor.

- Abatements – Assessor Krupczak explained that Ellen Hutchinson was hired by the Trust for Public Land and she met with Ms. Hutchinson on July 2 to discuss their appeal. Assessor Krupczak discussed that the capitalization of income the Trust submitted uses historical information based on similar courses and she would like to see actual income and expense figures before she could make any kind of recommendation to the Board. Ms. Hutchinson said she would see if she could get that information for Ms. Krupczak.

### **Office Updates**

- Chairman Robson recommended that the Board of Assessors schedule a meeting for negotiating a new contract with the Assistant Assessor/Appraiser. Ms. Krupczak will check availability with the Assessors.

The BOA will tentatively meet on August 14, 2012, @ 6pm. Assessor Krupczak will send reminders to the Board.

Chairman Robson motioned to adjourn the meeting at 6:55 pm. Member Charles Wehner 2<sup>nd</sup> the motion. All in favor.

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Dennis M. Robson - Chairman